



THENI MELAPETTAI HINDU NADARGAL URAVINMURAI
**NADAR SARASWATHI COLLEGE OF
ENGINEERING & TECHNOLOGY**

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NAAC with "A" Grade
An ISO 9001 : 2015 Certified Institution
Vadapudupatti, Annanji (po), Theni - 625 531



Internal Complaints Committee

CIRCULAR

Ref.No.: NSCET/ICC-CIR/2024-2025/01

Date: 02.09.2024

This is to inform that the meeting for Internal Complaints Committee (ICC) will be held on 04.09.2024 at 11.00 AM in the Board Room. Hence all the cell members are requested to attend the meeting without fail.

Agenda:

1. Welcome address by Presiding officer.
2. Discussion about Minutes of Anti Sexual Harassment meeting and Helpline Number -reg.
3. To discuss about the complaints received if any.
4. To discuss about remedial action to be taken by the committee, if any need.
5. Any other matter.


Presiding Officer

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Internal Complaints Committee

Attendance

Ref.No.: NSCET/ ICC-meet /2024-2025/01

Date: 04.09.2024

The first Internal Complaints Committee for the academic year 2024-2025 was conducted on 04.09.2024 at 11.00 A.M in the Board room.

The attendance and the minutes were enclosed as below.

S.NO	NAME	DESIGNATION	POSITION	Signature
1.	Dr. M. Sathya	Vice Principal / Academic, HOD/IT	Presiding Officer	
2.	Dr. C. Chithra	Prof-Coordinator / S&H	Member	
3.	Mrs. M. Mahalakshmi	Assistant Professor /Maths	Member	
4.	Mrs.S.Gayathri	Assistant Professor /Civil	Member	
5.	Mr. M.Ananth	Workshop Instructor/Mech	Member	
6.	Dr. Sabu.M. Simon	Director of Arogya Agam (NGO)	External Member	-
7.	Ms. S.Nanthidha	Student, III rd Yr. / CSE	Student Member	
8.	Ms.S.Amutha	Student, IIIrd Yr. / ECE	Student Member	
9.	Ms.M.Dheivashri	Student, IIIrd Yr. /AI&DS	Student Member	
10.	Mr. K.Sidharth	Student, IIIrd Yr. / Civil	Student Member	

Presiding Officer



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Internal Complaints Committee

Minutes of Meeting

Ref.No.: NSCET/ ICC-MIN/2024-2025/01

Date: 04.09.2024

The first Internal Complaints Committee meeting for the academic year 2024-2025 was conducted on 04.09.2024 at 11.00A.M in the Board room.

The minutes were enclosed below:

S.NO	NAME	DESIGNATION	POSITION
1.	Dr. M. Sathya	Vice Principal / Academic, HOD/IT	Presiding Officer
2.	Dr. C. Chithra	Prof-Coordinator / S&H	Member
3.	Mrs. M. Mahalakshmi	Assistant Professor/Maths	Member
4.	Mrs.S.Gayathri	Assistant Professor /Civil	Member
5.	Mr. M.Ananth	Workshop Instructor/Mech	Member
6.	Dr. Sabu.M. Simon	Director of Arogya Agam (NGO)	External Member
7.	Ms. S.Nanthidha	Student, III rd Yr. / CSE	Student Member
8.	Ms.S.Amutha	Student, IIIrd Yr. / ECE	Student Member
9.	Ms.M.Dheivashri	Student, IIIrd Yr. / AI&DS	Student Member
10.	Mr. K.Sidharth	Student, IIIrd Yr. / Civil	Student Member

- The Presiding officer Dr.M.Sathya, VP, HOD/IT initiated the meeting by welcoming the members of Internal Complaints Committee.

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The following points were discussed:

1. Discuss about the Minutes of Anti Sexual Harassment meeting which was held on 02.09.24 at Theni Collectorate such as
 - Formation and proper functioning of Internal Complaints committee.
 - Formation and proper functioning of Anti- Ragging Committee.
 - About the nomination of Presiding officer.
 - Tenure of the members of the committee.
 - Procedure for conducting enquiry by the complaints committee.
 - Guidelines for the Employers and students.
 - Anti Sexual Harassment Insisted to Display the Help line No. 10581 in the college premises.
2. ICC has not received any complaints in this meeting.
3. Since no complaint was received yet, no remedial action is required.


Presiding Officer

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Internal Complaints Committee

Action Taken Report

Ref.No.: NSCET/ICC-ACT/2024-2025/01

Date:05.09.2024

The first ICC meeting for the academic year 2024-2025 was conducted on 04.09.2024 at 11.00AM in the Board room. The following actions were taken based on the discussion held in meeting.

S.NO	DISCUSSION	ACTION TAKEN BY	TARGET DATE
1.	Given awareness about ICC and Anti Sexual Harassment Committee and also the Complaint box available in the college premises to all the students of NSCET.	Presiding Officer & The Members of the ICC	05.09.2024
2.	Anti Sexual Harassment Helpline No. 10581 is displayed in the college premises.		

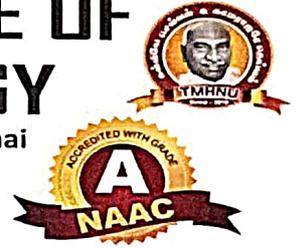


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Snaps



Internal Complaints Committee - Awareness Programme on 05.09.2024 at Sir.V.Raman Auditorium



Internal Complaints Committee - Awareness Programme on 05.09.2024 at Sir.V.Raman Auditorium

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Internal Complaints Committee - Awareness Programme on 05.09.2024 at Sir.V.Raman Auditorium

Internal Complaints Box



M.A.H.
Presiding Officer

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தேனி மேலப்பேட்டை தீந்து நாடார்கள் உறவின்குறை

நாடார் சரஸ்வதி



பொறியியல் மற்றும் தொழில்நுட்பக் கல்லூரி

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தேசிய தரச்சான்றிதழ் NAAC 'A' Grade பெற்ற கல்லூரி

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வடபுதுப்பட்டி, தேனி - 625531.

Awareness Program on

"Anti - Sexual Harassment"

Organized by Internal Complaints Committee

Date : 05.09.2024



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India
2024-25, Vadaveeranaickenpatty, Tamil Nadu



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